

President (1)

Responsibilities

- Run Monthly Booster Club Meetings
- Assist with fund raising activities

Vice-President (Fund Raising Chairperson) (1)

Responsibilities

- Develop fund raising ideas with assistance from parents/Booster Club
- Manage fund raising activities during the year
- Attend Booster Club meetings monthly
- Step in for President when necessary

Secretary (1)

Responsibilities

- Take Monthly Minutes of Booster Club Meetings
- Assist with fund raising activities

Treasurer (1)

Responsibilities

- Deposit all monies into team account
- Write Checks for bills
- Provide monthly income/expense report for booster club meetings
- File yearly tax forms
- Assist with fund raising activities

Bingo Chairperson (1)

Responsibilities

- Coordinate the plans/operation of annual Bingo night
- Solicit volunteers for providing food for Bingo night
- Seek volunteers to assist during Bingo night
- Work with parents/local businesses to find sponsors and raffle prizes for Bingo night
- Attend Booster Club meetings as required prior to the Bingo night
- Manage the Bingo night operation

Team Parent(s) (3) – 1 for Boys Polo, 1 for Girls Polo 1 for Swim

Responsibilities

- Solicit volunteers for providing food after practices, games, pre-game as decided by team during the season
- Assist the Snack Bar Chairperson with the recruitment of volunteers for snack bar
- Attend Booster Club meetings during the respective season
- Brainstorm ideas with parents to develop other programs during the season

Snack Bar Chairperson (1)

Responsibilities

- Solicit volunteers for working at the snack bar at home games/meets
- Schedule volunteers for shifts during the snack bar hours of operation (2:30pm to end of games/meet)
- Determine snack bar items needed and request donations from aquatics families
- Manage the setup/operation of the snack bar at all home games with assistance from other parents
- Provide a monthly update of the income/expenses of the snack bar operation to the Treasurer